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**THE AMISTAD RESEARCH CENTER  
FINANCIAL AND COMPLIANCE AUDIT  
TOGETHER WITH  
INDEPENDENT AUDITORS' REPORT  
FOR THE YEARS ENDED DECEMBER 31, 2000 AND 1999**

Under provisions of state law, this report is a public document. A copy of this report has been delivered to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the offices of the parishes and of courts.

Release Date 22-15-01

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# *Bryant & Bryant, Inc.*

## *Qualified Public Accountants*

March 1  
Bryant & Bryant, Inc.  
1000 Peachtree Street, N.E.  
Atlanta, Georgia 30309  
Telephone (404) 575-1000

Robert H. Bryant, CPA  
Peter J. Tschida, Jr., CPA  
Peter J. Tschida, Jr., CPA

### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
The Aristed Research Center

We have audited the accompanying statement of financial position of The Aristed Research Center (The Center) (a non-profit corporation) as of December 31, 1998 and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of The Center's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements of The Center as of and for the year ended December 31, 1999, were audited by other auditors whose report dated March 3, 2000, expressed an unqualified opinion on those statements.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

**INDEPENDENT AUDITORS' REPORT**  
**(CONTINUED)**

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To the Board of Directors  
The Avantaid Research Center  
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As more fully discussed in NOTE 13 to the financial statements, The Center was unable to determine the fair value of its endowment investments at December 31, 2000 (stated at \$2,821,870). We were unable to satisfy ourselves about the fair value of endowment investments by means of other auditing procedures.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to determine the fair value of endowment investments at December 31, 2000, the 2000 financial statements referred to above present fairly, in all material respects, the financial position of The Avantaid Research Center as of December 31, 2000, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated May 11, 2001 on our consideration of The Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

*Bruno S. Thompson, Jr.*  
Certified Public Accountant

INDEPENDENT AUDITORS' REPORT  
CONTINUED

To the Board of Directors  
The Aristed Research Center  
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The audit was made for the purpose of forming an opinion on the basic financial statements of The Aristed Research Center taken as a whole. The accompanying schedule of functional expenses for the year ended December 31, 2000 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The 1999 schedule of functional expenses was audited by other auditors whose report dated March 1, 2000 expressed an unqualified opinion on that schedule. The 2000 schedule of functional expenses has been subjected to the auditing procedures applied in the audit of the basic financial statements and, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to determine the fair value of endowment investments to fairly stated, in all material respects in relation to the basic financial statements taken as a whole.

*Bruno & Tervalon LLP*  
**BRUNO & TERVALON LLP**  
**CERTIFIED PUBLIC ACCOUNTANTS**

May 11, 2001

*Bruno & Tervalon LLP*  
**Certified Public Accountants**

**THE AMISTAD RESEARCH CENTER**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2003 and 1999**

	2003	1999
<b>ASSETS</b>		
Cash	\$ 256,601	\$ 606,671
Investments (NOTE 10)	258,000	0
Accounts receivable	43,344	102,384
Pledges receivable, net (NOTE 4)	284,668	308,418
Grants receivable	0	12,780
Inventory	380,574	328,878
Other assets	2,889	1,280
Endowment investments (NOTES 2 and 3)	3,821,630	31,788,873
Furniture and equipment, net (NOTES 2 and 3)	50,363	76,862
Total assets	\$4,387,483	\$4,868,876
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 20,000	\$ 16,170
Deferred revenue	38,436	0
Total liabilities	48,436	16,170
<b>Net assets</b>		
Unrestricted	613,866	612,800
Temporarily restricted (NOTES 3 and 6)	417,636	588,658
Permanently restricted (NOTES 3 and 7)	3,821,630	31,788,873
Total net assets	4,152,132	38,280,331
Total liabilities and net assets	\$4,387,483	\$4,868,876

The accompanying notes are an integral part of these financial statements.

**THE INTERNAL REVENUE CENTER**  
**REPORT OF ACTIVITIES**  
 FOR THE FISCAL PERIOD ENDED JULY 1, 1968

	Fiscal Year Ended July 1, 1967	Sensitivity Budgeted	Percent by variance	2000
<b>BUDGETED EXPENSES, 1967-1968</b>				
<b>GENERAL</b>				
Interest income (loss) 1)	\$ 126,138	\$126,138	0	\$126,138
Interest expense, special agents and Underwriting	138,878	138,878	0	138,878
Collection losses, special agents and Underwriting	388,584	388,584	0	388,584
Recovery of	4,114	4,114	0	4,114
Recoveries, agency and other 162,124	6,174	6,174	0	6,174
Net amount received from installations	20,212	20,212	0	20,212
Total public support and revenue	120,532	120,532	0	120,532
<b>EXTRABUDGET</b>				
Management and general	172,228	172,228	0	172,228
Program activities	432,728	432,728	0	432,728
Funding 2)	180,801	180,801	0	180,801
<b>TOTAL EXPENSES</b>				
Change in net assets	287,212	287,212	0	287,212
Net assets, beginning of year	18,324	18,324	0	18,324
Net assets, end of year	465,536	465,536	0	465,536

	Fiscal Year Ended July 1, 1967	Sensitivity Budgeted	Percent by variance	2000
<b>BUDGETED EXPENSES, 1967-1968</b>				
<b>GENERAL</b>				
Interest income (loss) 1)	\$ 126,138	\$126,138	0	\$126,138
Interest expense, special agents and Underwriting	138,878	138,878	0	138,878
Collection losses, special agents and Underwriting	388,584	388,584	0	388,584
Recovery of	4,114	4,114	0	4,114
Recoveries, agency and other 162,124	6,174	6,174	0	6,174
Net amount received from installations	20,212	20,212	0	20,212
Total public support and revenue	120,532	120,532	0	120,532
<b>EXTRABUDGET</b>				
Management and general	172,228	172,228	0	172,228
Program activities	432,728	432,728	0	432,728
Funding 2)	180,801	180,801	0	180,801
<b>TOTAL EXPENSES</b>				
Change in net assets	287,212	287,212	0	287,212
Net assets, beginning of year	18,324	18,324	0	18,324
Net assets, end of year	465,536	465,536	0	465,536

The accompanying notes are an integral part of these financial statements.

**THE ANNUAL INCOME STATEMENT**  
**STATEMENT OF EXPENSES**  
 FOR THE TERM FROM OCTOBER 12, 2009

	Variable Expenses	Temporarily Reclassified	Permanent Expenses Reclassified	Total
Operating				
11140001 1000000000 21				
Carbohydrates, special events and foodstuffs	212,300	0	0	212,300
Bills paid and unrealized gain/loss on current 32	81,631	2,369	0	84,000
Bank charges	461,489	578,832	1,300	1,041,621
Depreciation	0	0	107,488	107,488
Office expenses	149,661	0	0	149,661
Postage, phone and other services	371,151	0	0	371,151
Salaries and wages disbursed from trust/fiduciary	287,582	1257,163	0	1544,745
Total, public support and revenues	801,217	119,496	1076,498	2000,111
Administrative				
Management and general	166,437	0	0	166,437
Program services	304,624	0	0	304,624
Professional fees	427,884	0	0	427,884
Total, expenses	898,745	0	0	898,745
Change in cash position				
Net amount, beginning of year	34,162	0	0	34,162
2010 amounts, end of year	61,634	0	0	61,634

The accompanying notes are an integral part of these financial statements.

**THE AMERICAN INSTITUTE OF THEATRE  
TECHNICIANS  
STATEMENT OF CASH FLOWS  
DECEMBER 31, 1999 AND 1998**

	1999	1998
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 319,818	\$ 348,878
Repayments to members due simple interest and interest on 16 int. cash provided by operating activities		
Dissemination	12,847	13,843
Bad debts	3,858	31,819
Net received and unrealized Netbed and Boxes	0	(\$17,698)
Received equipment	0	(24,640)
Non-refundable restricted fee prepayment		
Investments	(171,896)	(13,200)
Charitable donations		
Appropriations receivable	(8,848)	(12,818)
Kindergarten receivable	18,103	38,812
Other receivable	12,338	12,238
Inventory	(21,886)	47,338
Prepaid expenses	(1,358)	1,338
Increase (decrease) in:		
Accounts payable and accrued expenses	2,442	3,732
Deferred revenue	19,816	0
Net cash provided by operating activities	319,818	348,878
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of equipment	(126,846)	(126,248)
Purchase of investments	(219,898)	0
Disposal (use) of investments	0	378
Net cash used in investing activities	(346,744)	(126,616)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Contributions restricted for pension trust fund	371,858	3,300
Net cash provided by financing activities	371,858	3,300
Net increase (decrease) in cash	(349,846)	345,878
Cash at beginning of year	6,886,673	3,021,123
Cash at end of year	\$ 3,536,828	\$ 348,878
<b>ADDITIONAL INFORMATION</b>		
Non-cash investing activity		
Purchase of equipment	0	0

The accompanying notes are an integral part of these financial statements.

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS**

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**NOTE 1 - Organization and Nature of Activities:**

The Amistad Research Center (The Center) collects original source materials on American ethnic history, race, relations and civil rights, and the African diaspora. The Center organizes and preserves these materials according to archival standards and makes them accessible for research use. The Center also collects and makes accessible to research scholars, books, periodicals, photographs, microforms, film, and videotape to support its manuscript collections. The Center collects African art and works of art by African American artists for display at The Center and from which traveling exhibitions may be developed.

The Center incorporated in the State of Louisiana on October 16, 1987, is a nonprofit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes.

**NOTE 2 - Summary of Significant Accounting Policies:**

**Principles of Accounting**

The Center's financial statements are prepared on the accrual basis and in accordance with generally accepted accounting principles. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Public Support and Revenue**

Contributions are generally available for unrestricted use in year received unless specifically restricted by the donor. Unconditional promises to give are recorded as received. Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their estimated value.

**THE AMISTAD RESEARCH CENTER**  
**NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 2 - Summary of Significant Accounting Policies, Continued:**

**Public Support and Revenue, Continued**

**value.** Unconditional promises to give due in subsequent years and recorded at the present value of their net realizable value, using risk-free interest rates applicable to the years in which the promises are received to discount the amounts. An allowance for uncollectible promises is provided based on management's evaluation of potential uncollectible promises receivable at year end.

**Grants and other contributions of cash and other assets** are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Endowment contributions and investments** are permanently restricted by the donor. Investment earnings available for distribution are recorded in unrestricted net assets. Investments earnings with donor restrictions are recorded in temporarily or permanently restricted net assets based on the nature of the restrictions.

**Contributions of donated noncash assets** are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 2 - Summary of Significant Accounting Policies, Continued:**

**Investments**

In accordance with Statement of Financial Accounting (SFAS) No. 128, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statement of financial position. The fair values of investments are based on quoted market prices for those particular investments. Unrealized gains and losses are included in the change in net assets. (See NOTE 13.)

**Cash and Cash Equivalents**

The Center considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

**Inventories**

Inventories are valued at the lower of cost or market. Print inventories donated to The Center are recorded at their fair value at the date of donation.

**Furniture and Equipment**

Furniture and equipment are capitalized at cost. Furniture and equipment are being depreciated over estimated useful lives of five to ten years using a straight-line method, with a half of a year's depreciation recognized in the years of acquisition and disposal.

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 2 - Summary of Significant Accounting Policies, Continued:**

**Reclassifications**

Certain accounts from 1999 have been reclassified to conform with the 2000 presentation. There was no effect on previously reported net assets.

**NOTE 3 - Investments:**

Investments and investment income and its classification in the Statement of Activities as of December 31, is summarized as follows:

	2000		
	Cost	Fair Value	Carrying Value
Unrestricted:			
Certificates of deposits, deposit notes and equivalents	\$ 250,000	\$ 250,000	\$ 250,000
Permanently and temporarily restricted:			
Common Investment Fund	1,803,885	1,821,679	1,821,679
	<b>\$2,053,085</b>	<b>\$2,021,679</b>	<b>\$2,021,679</b>

**THE AMISTAD RESEARCH CENTER**  
**NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 3 - Investments, Continued:**

	Unrestricted	Temporarily Restricted	P er man en tly Re st r i ct ed	Total
Interest and dividends	\$108,295	\$319	\$109,214	
	\$108,295	\$319	\$109,214	
1999				
	Cost	Fair Value	Carrying Value	
Permanently and temporarily restricted:				
Common investments				
Fund	\$1,778,856	\$2,794,871	\$2,794,871	
	\$1,778,856	\$2,794,871	\$2,794,871	
	Unrestricted	Temporarily Restricted	P er man en tly Re st r i ct ed	Total
Interest and dividends	\$91,533	\$1,249	\$	\$ 92,782
Unrealized gains (losses)	— <sup>(a)</sup>	— <sup>(a)</sup>	192,668	192,668
	\$91,533	\$1,249	\$392,668	\$293,420

**THE AMISTAD RESEARCH CENTER**  
**NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 4 - Fiduciary Reserves:**

Unconditional promises to give consist of the following at December 31:

	2000	1999
Expected to be collected in:		
Less than one year	\$184,456	\$186,158
One year to five years	121,208	233,089
	315,664	399,247
Less discounts to net present value	(20,296)	(20,296)
	<u>\$295,368</u>	<u>\$378,951</u>

**NOTE 5 - Furniture and Equipment:**

At December 31, furniture and equipment consisted of the following:

	2000	1999
Office furniture and equipment	\$125,843	\$120,550
Automobile	19,213	—0—
	145,056	120,550
Less accumulated depreciation	(86,255)	(68,688)
	<u>\$ 58,791</u>	<u>\$ 51,862</u>

**THE AMISTAD RESEARCH CENTER**  
**NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 6 - Temporarily Restricted Net Assets:**

Temporarily restricted net assets are available for the following purposes at periodic:

	2000	1999
Capital campaign	\$611,882	\$553,599
Scholarships	2,032	2,832
Grants	34,637	13,868
Building fund	8,085	8,085
	<u>\$657,536</u>	<u>\$588,434</u>

**NOTE 7 - Permanently Restricted Net Assets:**

Net assets were permanently restricted for the following purpose at December 31:

	2000	1999
Capital campaign	\$ 16,491	\$ 16,491
United Church Board for Homeland Ministries: Endowment Fund	3,784,932	2,259,892
New Orleans Friends of Amistad Fund	38,628	34,628
	<u>\$2,838,051</u>	<u>\$2,411,891</u>

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 8 - Lease:**

The Amistad Research Center entered into a leasing arrangement commencing January 1, 1983, with Tulane University whereby The Amistad Research Center would move its operations to the Tulane Campus. The lease was for a period of ten (10) years, free of any rental assessment, and terminated on the 31<sup>st</sup> day of December 1993. The lease is automatically renewable for eighteen successive five year terms. At the end of the original lease term, the organization exercised the renewal option for an additional five years.

The in-kind rent contribution for the years ended December 31, 2000 and 1999 was \$44,100 which was based on comparable rental rates.

During the term of the lease, Tulane shall contribute to The Amistad Research Center annually an unrestricted operating subsidy. The amount contributed for 2000 and 1999 was \$83,852 and \$91,285, respectively.

**NOTE 9 - Retirement Plan:**

After three years of employment, The Center allows all employees to participate in a pension plan for lay workers administered by the United States Church of Christ. The Center contributes 11% of an employee's salary into the plan if the employee contributes 1% of his salary. An employee may pay up to 4% of his salary into the pension plan. The Center contributed a total of \$15,885 and \$7,631 to the plan during the years ended December 31, 2000 and 1999, respectively.

**NOTE 10 - Concentration of Credit Risk:**

At the end of the year The Amistad Research Center had on deposit cash at a local bank in excess of FIMC insurance limits of \$500,000. The uninsured portion is \$284,399 and \$427,331 at December 31, 2000 and 1999, respectively.

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 11 - Fair Value of Financial Instruments:**

The following methods and assumptions were used by The Center in estimating its fair value disclosures for financial instruments:

**Cash and short-term unconditional promises to give:** The carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of these investments.

**Short-term and endowment investments:** The fair values of investments are based on quoted market prices for those or similar investments. (See NOTE 13)

**Long-term unconditional promises to give:** The fair value of promises to give that are due in more than one year is estimated by discounting the future cash flows using a current risk free rate of return.

	2000		1999	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
<b>Financial Assets:</b>				
Cash	\$ 356,831	\$ 356,831	\$ 306,671	\$ 306,671
Investments	250,000	150,000	-0-	-0-
Unconditional to give	184,456	184,456	106,156	106,156
Endowment investments	2,821,870	2,821,870	2,794,871	2,794,871

**THE AMISTAD RESEARCH CENTER  
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED**

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**NOTE 12 - Functional Allocation of Expenses:**

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**NOTE 13 - Endowment Investments:**

The Center's endowment investments are held by the United Church Board for Homeland Ministries. As stated in NOTE 1, in accordance with Statement of Financial Accounting Standards No. 128, Accounting for Certain Investments Held by Not-for-Profit Organizations, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the Statement of Financial Position. However, since unable to determine the fair value of endowment investments at December 31, 2008,

**NOTE 14 - Historical Collections:**

In conformity with the practice followed by many museums and research centers, historical manuscripts, art objects, microfilms and photographs which were purchased or donated to The Center and held in its permanent collection are not included in the statement of financial position.

## **SUPPLEMENTARY INFORMATION**

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THE INFLUENCE OF CULTURE ON THE PERCEIVED PREDICTABILITY OF MARKETING STRATEGY



*Burgess & Tegeler, Inc.*  
The Audited Public Accountants

Mark A. Burgess  
President and Chief Executive Officer  
Terry L. Tegeler, CPA  
Managing Partner  
Donald J. Koenig, CPA  
Auditor-in-Charge  
Thomas J. Murphy, CPA  
Controller

Michael P. Wilson, CPA  
Auditor-in-Charge  
William J. Moore, CPA, CFE

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASING ON AN AUDIT OF FINANCIAL STATEMENTS PERIODIC  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.**

To the Board of Directors  
The Amistad Research Center

We have audited the financial statements of The Amistad Research Center, (The Center) as of and for the year ended December 31, 2000, and have issued our report thereon dated May 11, 2001. In our report, our opinion was qualified because we were unable to determine the fair value of endowment investments at December 31, 2000. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDIT TIME STANDARDS  
(CONTINUED)

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered The Center's internal control over financial reporting, in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of The Center in a separate letter dated May 11, 2000.

This report is intended solely for the information and use of the Board of Directors, management, the Legislative Auditor of the State of Oregon and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

*Greene & Jaworski, LLP*  
BUDDE & TIEVALON LLP  
CERTIFIED PUBLIC ACCOUNTANTS

May 11, 2001

**THE AMISTAD RESEARCH CENTER  
SCHEDULE OF FINANCIAL AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2000**

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We have audited the financial statements of The Amistad Research Center as of and for the year ended December 31, 2000, and have issued our report thereon dated May 11, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2000 resulted in a qualified opinion.

***Section I - Summary of Auditor's Report:***

a. Report on Internal Control and Compliance Material to the Financial Statements

**Internal Control**

Material Weaknesses	No
Repetitive Conditions	Noise Reported

**Compliance**

Compliance Material to Financial Statements	No
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b. Federal Awards

Not Applicable

***Section II - Findings Relating to the Financial Statements Prepared in Accordance with Government Auditing Standards***

No matters reported

***Section III - Findings and Questioned Costs Related to Federal Awards***

Not applicable.

**THE AMISTAD RESEARCH CENTER  
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS**

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RESOLVED      UNRESOLVED

**INTERNAL CONTROL AND COMPLIANCE  
MATERIAL TO FINANCIAL STATEMENTS**

99-1	Grants	X
99-2	Capital Campaign	X
99-3	Test of Grant Expenditures	X
99-4	Legal Compliance	X

**INTERNAL CONTROL AND COMPLIANCE  
MATERIAL TO FEDERAL AWARDS**

Not applicable.

**MANAGEMENT LETTER COMMENTS**

99-1	Grants	X
99-2	Capital Campaign	X
99-3	Test of Grant Expenditures	X
99-4	Legal Compliance	X
99-5	Codification	X
99-6	Fixed Assets	X
99-7	Business Auto Royalties	X

THE AMISTAD RESEARCH CENTER

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EXIT CONFERENCE

An exit conference was held and those in attendance were as follows:

THE AMISTAD RESEARCH CENTER

Dr. Charles C. Turner	=	Executive Director
Dr. Andrea G. Jeffress	=	Board of Directors

BRUNO & TERRAVOLI LLP, CERTIFIED PUBLIC ACCOUNTANTS

Mr. Michael H. Bruno, CPA	=	Managing Partner
Mr. Arnold E. Fiduczy	=	Manager

The audit report was discussed. This report is intended solely for the use of the Board of Directors, management, the Legislative Auditor of the State of Louisiana and Federal accounting auditors and peer-through entities and is not intended to be and should not be used by anyone other than those specified parties.

*Bruno & Terravoli LLP*  
BRUNO & TERRAVOLI LLP  
CERTIFIED PUBLIC ACCOUNTANTS

May 11, 2000

*Bruno & Tschalier, Inc.*  
Certified Public Accountants

Members  
Financial Institute of  
Chartered Public Accountants  
Society of Financial  
Certified Public Accountants

Robert H. Bruno, CPA  
Mark A. Tschalier, CPA, CISA  
Pattie J. Ward, CPA

**INDEPENDENT AUDITORS' COMMENTS TO MANAGEMENT**

To the Board of Directors  
The Anistad Research Center

In planning and performing our audit of the financial statements of The Anistad Research Center (The Center) for the year ended December 31, 2000, we considered The Center's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control.

However, during the audit, we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The following summarizes our comments and recommendations concerning these matters.

**INVENTORY**

The Center did not perform a physical inventory of "prints" held at December 31, 2000. Additionally, the carrying value of two (2) "prints" which were sold during the year ended December 31, 2000 was not deducted from the inventory balance reflected on the print ledger.

We recommend that management of The Center maintain a perpetual inventory listing of "prints" held and that inventory listing be updated on a timely basis for new acquisitions and sales.

**INDEPENDENT AUDITOR'S COMMENTS TO MANAGEMENT  
(CONTINUED)**

**COLLATERALIZATION**

During the course of the audit, we noted that at December 31, 2000, the bank balances of all The Center's bank accounts with one financial institution totaled \$304,550. Therefore, the amount in excess of FDIC insured coverage was \$214,250.

We recommended that management of The Center continue to assess the level of risk associated with uninsured deposits.

**SUBSEQUENT EVENT**

Subsequent to year-end, we noted based on our review of the Center's short-term investment account statements, a withdrawal in the amount of \$20,000 from the Center's short-term investment account. We were unable to ascertain the nature or propriety of the withdrawal amount through our discussions and inquiry of management.

We recommended that management continue to pursue its efforts in determining the nature and propriety of the withdrawn amount as reflected on the Center's short-term investment account statement and pursue collection of any unauthorized withdrawn transaction.

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We will review the status of these comments during our next audit engagement. We have already discussed these comments and recommendations with the management of The Center, and will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

*Bruno & Terpolon, LLP*  
BUNO & TERPOLON LLP  
CERTIFIED PUBLIC ACCOUNTANTS

May 11, 2001

*Bruno & Terpolon, LLP*  
Certified Public Accountants



June 29, 2001

REC'D FROM  
LAW OFFICES OF TUCKER  
HILL JR., C. AR 945

Bruno & Tavelon, LLP  
Certified Public Accountants  
4298 Hwyson Fields Avenue  
New Orleans, LA 70122

Dear Sirs:

The following is submitted as management's corrective action to the independent auditor's comments to management dated May 11, 2001.

**MIAC 89-81 - INVENTORY**

The Amistad Research Center will perform an annual physical inventory of "priorities". Furthermore, we will comply with the auditor's recommendation and maintain a perpetual inventory listing of "priorities" on hand and update that listing on a timely basis.

**MIAC 89-82 - COLATERALIZATION**

The Board of Directors will continue to assess the level of risk associated with uninsured deposits and should that risk become a factor, we will request our depositors to pledge collateral to secure our uninsured investments.

**MIAC 89-83 - SUBSEQUENT EVENT**

We have contacted the financial institution holding our short-term investments and have requested them to account and provide us with documentation regarding the source and disposition of the withdrawn amounts. We have requested a change in the financial advisor for the Center's short-term investments. Management will develop and submit to the Board of Directors of its final meeting a plan to govern the administration of all investments.

  
Charles C. Tavelon  
Executive Director